



## School Digital Library Participation Form Wisconsin Schools Shared Digital Collection

School Information					
Name of Participating School/District Account:					
Address:					
City, State, Zip:					
Primary Contact					
Name:			Title:		
Telephone:			Email:		
<input type="checkbox"/> OverDrive sends emails about promotions, new products and services. By checking this box, you consent to receiving OverDrive's communications and promotional emails to your Primary Contact email address. These emails also include an easy method to manage your subscription(s), including unsubscribing to future emails.					
Accounting Information					
<i>(Please note all Annual Participation Fee invoices will be sent by WILS. Please do not make payment until you receive an invoice.)</i>					
Name:			Title:		
Telephone:			Email:		
Bill To Address:					
City/State/Zip Code:					
Annual Participation Fee \$1.55 (USD) per student					
<b>Full Time Enrollment of Participating School(s) or District</b> (FTE is listed in the Wisconsin Information System for Education Data Dashboard <a href="https://wisedash.dpi.wi.gov/Dashboard/portalHome.jsp">https://wisedash.dpi.wi.gov/Dashboard/portalHome.jsp</a> )					_____ students
OverDrive Digital Book Account Signup (Required if Signing Up as a District): List all Participating Schools in your district to establish a custom collection					
(Optional) One-Time Deposit for District-Level Digital Book Account					\$ _____
School Building Name	Primary Building Contact	Primary Building Contact Email	Primary Accounting Contact Name	Primary Accounting Contact Email	(Optional) One-Time Deposit for Purchases
					\$ _____
					\$ _____
					\$ _____
					\$ _____
					\$ _____
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**School Digital Library Terms and Conditions:**

- OverDrive® products and services for schools are licensed pursuant to the OverDrive School Digital Library Access Agreement, available at <http://company.overdrive.com/sdlcwi-aa.pdf>, the terms of which are incorporated herein and which may be modified from time to time.
- Each Participating School Account listed above will be automatically enrolled with a Digital Book Account at no additional cost.
- The full Annual Participation Fee is non-refundable. The Annual Participation Fee and any amounts placed on deposit for Digital Book Account purchases will be invoiced upon receipt of signed Participation Form.
- Participating School Account's first initial Annual Participation Fee invoice may be prorated in order to align with the billing cycle of the Consortium.
- Participating School Account must provide a valid purchase order or payment of the initial invoice in order to go live with the SDL Service.
- Participation in Consortium shall be open to all schools and districts in Wisconsin only.
- All fees are due to OverDrive within 60 days of receipt of invoice.

**School Digital Library Digital Book Account Terms and Conditions (if applicable):**

- The ability to authenticate students as part of an individual school separate from the shared collection is required.
- Each Participating School Account listed above will be provided a separate DBA with OverDrive and shall be invoiced separately for its titles and selections. All invoices for DBA purchases will be sent to the individual Participating School's accounting contact listed above.
- Each Participating School Account acknowledges fees or costs related to MARC records and LDAP or similar protocol for student authentication are not included and shall be at Participating School Account's own expense.
- Each Participating School Account will be invoiced for the content deposit amount listed on the form above.

**Acknowledgement and Acceptance:**

On behalf of Participating School Account, my signature below indicates acceptance of the OverDrive School Digital Library Access Agreement, as well as my authority to enter into a legally binding agreement.

By (signature) \_\_\_\_\_ Title \_\_\_\_\_

Name (Print) \_\_\_\_\_ Date \_\_\_\_\_

**Please complete this order form and email to [wslc-info@wils.org](mailto:wslc-info@wils.org)**