Sample message for public libraries

Below is a sample of a message to send to your local public library staff about the WSDLC collection and how they can help your students access the collection over the summer. The parts in brackets ( {} ) are intended to be completed by you. Feel free to customize however else you would like! The message refers to a getting started guide, which is available here:

*Dear {pub lib contact name},*

*As summer approaches, I just wanted to let you know that {school or school district} is part of the Wisconsin Schools Digital Library Consortium (WSDLC), which means that the students in {grades} from {school(s), if needed} have access to a collection of over 4000 ebook titles that they can use over the summer.*

*The WSDLC collection is through OverDrive, so much of the functionality will be familiar to you, as it's similar to the WPLC collection.  I'm attaching a brief getting started guide for you in case you'd like to point students to this resource during the summer.  The students will need to know their {what number}.  {How might they know this??}*

*If you have any questions before summer vacation begins, please feel free to contact me. You can also check out the WSDLC website (*[*http://www.wils.org/wsdlc*](http://www.wils.org/wsdlc)*) for more information.*

*Thanks,*

*{name}*